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| A picture of a winding road and trees  Procp group meeting | PRCOP TEAM MEMBERS  Fontys University Of Applied Sciences |

Group Members

Student Name :

Student Number :

Student Name :

Student Number :

Student Name :

Student Number :

Student Name :

Student Number :

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# Meeting#

Date: 12-04-2019

Time: 11.45

## Members Attendance

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| Members Name | Attendance |
| Dholon Akter |  |
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## Description of the meeting

The meeting is about the prototype and concept of our application .The concept of our application is not clear and diagram is not well-structured and meaningful. We did lot of code rather than focusing on interface. Interface is not working the way we expected as well as team are not collaborated equally.

### What need to do discuss

* Proof of concept of our application
* We have a lot of meaning less class and we are not focusing on interface instead we are doing code a lot
* Members are not getting instruction properly
* Members are not clear about their tasks and they can not make their task done
* The project is not going to the right track and clear concept
* We are not clear of our goal
* We have to make our interface and class diagram clear
* The application should not be complicated at the beginning ,it should be simple and more clear.
* Some Members are not attending meeting and not pushing their task in git
* We have to listen each other opinion and come to the agreement but the idea and opinion should be clear and relevant to each other
* In next block , We have to make term and condition to the every members if someone cancel the meeting two times consecutively every week without any good reasons(e.g sickness, unexpected things),Leader will be responsible to inform the tutor and to ask for take action.
* So as a member we have everyone is responsible to inform ahead before making meeting when we can everyone avaialable

### Discussion

### What need to do next

### Tasks